

BREAK IN PRACTICE REQUIREMENTS 2023

COSRT.ORG.UK INFO@COSRT.ORG.UK TWITTER: @COSRTNEWS

Key requirements

Members of the COSRT Register must inform COSRT if they plan to take, or do take a break in practice lasting more than three months.

COSRT must be notified before or at the beginning of the break. Members must also indicate the expected duration of the planned break from practice.

If it is not possible to inform COSRT of the break in advance, this must be done as soon as possible. A break may be notified by the Member or if they are incapacitated, their supervisor, clinical executor or a family member.

If a break from practice extends beyond the initially indicated length, COSRT must be informed as soon as this is clear. Members must also indicate the revised duration of the planned break from practice.

Any Member taking a break from practice lasting more than six months will be removed from the Register.

Subscriptions and payment

During a break in practice Members must continue to pay subscriptions at the standard rate.

Break in Practice up to 12 months!

Members can take a break from practice lasting between three and 12 months and:

- Retain Registered Membership
- Return to the Register after their break.

Before returning to practice, the Member must complete and submit a 'Return to Practice' form. Subject to the submitted information being satisfactory, the Member will be reinstated on the Register.

If the break from practice means the Member does not fulfil annual re-licensing requirements in any year, this must be indicated during the re-licensing process.

Any Member returning from a break in practice will be audited at the end of their first full year back in practice. They will be required to show they have complied with:

- Return to clinical work!
- Required CPD
- Required supervision

Break in Practice of 12 to 24 months

Members who take a break from practice lasting between 12 and 24 months will:

- Be moved to the Retired Membership category when their break reaches 12 months.
- Return to Registered Membership and the Register after their break.

Before returning to practice, the Member must complete and submit a 'Return to Practice' form. Subject to the submitted information being satisfactory, the Member will be reinstated into Registered Membership and the Register.

If the break from practice means the Member does not fulfil annual re-licensing requirements in any year, this must be indicated during the re-licensing process.

Any Member returning from a break in practice will be audited at the end of their first full year back in practice. They will be required to show they have complied with:

- Return to clinical work
- Required CPD
- Required supervision

Break in Practice over 24 months – Retired Members

A Retired Member returning to practice after a break lasting 24 months or more can return to Registered Membership. To do so they must:

- Inform COSRT that they wish to return to practice before they do so.
- Complete and submit a Return to Practice form before they return to practice.
- Provide any additional documentation as requested by COSRT.

Subject to all submitted information and documentation being adequate, the Member will return to their previous Registered Membership level and the Register.

After two years or more, direct entry to Accredited and Senior Accredited Membership is not possible. Application for Registered Membership will be required instead, and this must be held for one year before a new application for Accredited Membership.

Resigned Members

Anyone who has resigned from Membership is not considered to be on a break from practice and does not pay subscription. However, if someone resigns from Accredited or Senior Accredited Membership they can apply for direct re-entry to those categories within two years. This route will require:

- A complete application form for the relevant Membership level.
 - Note that case study assessment will not be applied.
- All supporting documentation.

Anyone returning to Membership in this way will be audited at the end of their first full year back in practice. They will be required to show they have complied with:

- Return to clinical work
- Required CPD
- Required supervision

Form for Registered and Accredited Therapists Returning to Clinical Practice after a break in practice

This form needs to be completed in co-operation with your Supervisor. The completed form should be returned to memberships@cosrt.org.uk before you restart your clinical practice. You will automatically be audited at the end of the calendar year in which you re-start your clinical practice.

Name		Membership No	
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1.	Dates of break:			
	Start		Finish	
2.	Can you confirm that you and your Supervisor have jointly read the COSRT Code of Ethics			
	Yes		No	
3.	Please give date of your supervision session prior to your return to practice:			
	Date			
4.	Please note:			
	a)	This session may be used to assess your learning needs after the break and to plan your CPD for your audit for the next 12 months. Please attach the plan in detail for the next year.		
	b)	This form must be completed and returned to COSRT as soon as possible after your return to practice supervision session to ensure that your listing on the website is re-started.		
5.	Therapist's signature:			
	Therapist's signature		Date	
6.	Supervisor. Please note that by signing this form you are agreeing that in your opinion the Therapist is fit to return to clinical practice and adhere to the COSRT Code of Ethics			
	Supervisor's signature		Date	
	Supervisor's name			
	Supervisor's address & Email			

Plan for return to clinical practice

Please complete with your supervisor

Please detail anticipate client numbers, planned CPD for the coming year and attach insurance document covering all clinical activities.